

Dear Aftercare Parents:

Please be aware of the following policies for aftercare:

*****New Pickup Procedure*****

You must call the Children's Center when you pull up in the DRIVEWAY. Please exit the car and wait at the gate. We will bring your child out to you. Please do not enter the building. 887-9478.

- **If your child attends study hall(1st-6th grades), your child IS attending aftercare. You will be charged for aftercare and \$15 study hall fee.**

******For study hall all children MUST have a pencil case with at least 2/3 pencils and crayons to complete homework. This pencil case is to remain in the backpack all year. We cannot supply pencils/crayons for this and children cannot share. If they do not have these , homework will not be done at school.**

- **We close for 6p.m.. If you arrive after 6p.m.,there is an additional fee charged as a late fee. You will be asked to initial the sign out sheet using our clock as a time guide. After 3 times late, the cost will become \$5 per minute.**
- **All parents are asked to put the Children's Center phone number in their contacts so that you will answer if we call in an emergency 887-9478.**
- **Electronic devices and toys are not recommended to be brought, however, if they are it is at your own risk.**
- **Homework that is done will be written only. No studying is done with a teacher. You are to go over homework each night with your child and study with him/her. This applies to 1st-6th grade.**
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**BEFORE AND AFTER SCHOOL CARE FEES
FEES ARE PAID MONTHLY**

REGISTRATION \$15.00 PER FAMILY

BEFORE SCHOOL CARE(7:00-7:45) \$50.00 monthly
Drop In Fee \$3.00 per day

AFTER SCHOOL CARE	2's-Kindergarten	1st-6th
3:00-4:00	1child. \$125.00.	\$140.00
	2 children \$150.00.	\$180.00
	3 children \$175.00	\$205.00
4:00-5:00	1 child \$135.00	\$150.00
	2 children \$175.00	\$190.00
	3 children. \$195.00.	\$210.00
5:00-6:00	1 child. \$145.00	\$160.00
	2 children \$180.00.	\$195.00
	3 children \$215.00	\$230.00

DROP IN FEE

- 1 child. \$12.00 per day**
- 2 children \$18.00 per day**
- 3 children. \$20.00 pre day**

Day care for 1st-6th grade students includes a MANDATORY study hall from 3-4pm Monday-Thursday.

The Children's Center closes at 6pm. There is a \$2.00 per minute late fee between 6pm and 6:15pm, after 6:15 pm the charge is \$5.00 per minute. The fee increases after the 3rd time late.

Daycare fees are due the first week of every month. If paid after the 1st week , a \$10.00 late fee will be added to the amount due. If your daycare fees are not paid after the 2nd week of the month, you will be told that your child will not be able to attend care until the bill is paid in full.

Payment can be cash, check (made payable to Ecole Classique) or credit card in the main office(there will be a fee assessed for this also).

REGISTRATION FOR BEFORE AND AFTER SCHOOL CARE

Please fill out form and return to the Children's center Office along with \$15.00 Registration Fee.

CHILD'S NAME _____

CHILD'S GRADE AND TEACHER _____

PARENT'S NAME _____

MOTHER'S WORK # _____ **CELL #** _____

FATHER'S WORK # _____ **CELL #** _____

HOME PHONE _____

OTHER EMERGENCY NUMBER _____
(PLEASE CIRCLE NUMBER TO BE CALLED FIRST)

CHECK THE FOLLOWING

_____ **I will use drop in care only.**

_____ **I will use before school care(7-7:45am)**

_____ **I will pick up between 3:00-4:00pm.**

_____ **I will pick up between 4:00-5:00 pm.**

_____ **I will pick up between 5:00-6:00pm.**

Price per month can be calculated from fee page. All fees are due the first week of the month. Late payments assessed \$10. Drop in fees are billed after the end of the month. Additional bills for drop in sent home will have \$5.00 added to each bill.

PARENT SIGNATURE _____ **DATE** _____

PLEASE LIST ANYONE WHO CANNOT PICK UP YOUR CHILD.