

Dear Aftercare Parents:

Please be aware of the following policies for aftercare:

-If your child attends study hall(1st-6th grades), your child IS attending aftercare. You will be charged for aftercare and \$15 study hall fee.

-***For study hall all children MUST have a pencil case with at least 2/3 pencils and crayons to complete homework. Please keep this case in the backpack all year.**

-Homework that is done will be written only. NO studying is done with a teacher. You are still to go over all homework each night with your child and study with him/her. This applies to 1-6 grades.

-We close for 5:00p.m. If you arrive after 5:00p.m., there is an additional fee charged as a late fee. You will be asked to initial the sign out sheet using our clock as a time guide. After 3 times late, the fee increases.

-All parents are asked to put the Children's Center phone number in their contacts so that you will answer if we call in an emergency. 504-887-9478

-Electronic devices and toys are not recommended to be brought.

-Parents will be emailed as reminders about payment due dates and late payment fees incurred if paid late. Please make sure gneyecs@aol.com is in your contacts.

**BEFORE AND AFTER SCHOOL CARE FEES
FEES ARE PAID MONTHLY**

REGISTRATION \$15.00 PER FAMILY

BEFORE SCHOOL CARE(7:00-7:45).
Drop In Fee

\$50.00 monthly
\$3.00 per day per child

PLEASE NOTE WE CLOSE AT 5:00P.M.

AFTER SCHOOL CARE.	2'S-KINDERGARTEN	1ST-6TH
3:00-4:00.	1 child \$145.00 2 children \$165.00	\$160.00 \$195.00
4:00-5:00	1 child.\$155.00 2 children \$190.00	\$170.00 \$200.00

Prices for 3 or more children available upon request.

DROP IN FEE.

1 Child \$15.00 per day
2 children \$18.00 per day

**AFTER CARE BEGINS FOR 3:00P.M. DAY CARE FOR 1ST-6TH GRADE STUDENTS
INCLUDES A MANDATORY STUDY HALL FROM 3-4P.M. MONDAY-THURSDAY.
THIS IS PART OF AFTERCARE.**

**The Children's Center closes at 5:00p.m. There is a \$3.00 per minute late fee
between 5:00 and 5:10. After 5:10 the charge is \$6.00 per minute. The fee will
increase after the 3rd time late.**

**Daycare fees are due the first week of every month. If paid after the 1st week, a
\$10 late fee will be added to the amount due. IF YOUR DAYCARE FEES ARE NOT
PAID AFTER THE 2ND WEEK OF THE MONTH, YOU WILL BE TOLD THAT YOUR
CHILD WILL NOT BE ABLE TO ATTEND CARE UNTIL THE BILL IS PAID IN FULL.**

**Please make sure you sign up for the time you will be consistently picking up your
child. If it is found that you are coming later than the time you are paying for, your
monthly fee will increase.**

**Payment can be cash, check(made payable to Ecole Classique) or credit card in
the main office(there will be a fee assessed for this).**

REGISTRATION FOR BEFORE AND AFTER SCHOOL CARE

Please fill out form and return to the Children's Center Office along with \$15.00 registration fee.

CHILD'S NAME AND GRADE _____

PARENT'S NAME _____

MOTHER'S WORK # _____ CELL # _____

FATHER'S WORK # _____ CELL # _____

OTHER EMERGENCY NAME & # _____
(PLEASE CIRCLE NUMBER TO BE CALLED FIRST)

EMAIL ADDRESS _____ MOM

_____ DAD

CHECK THE FOLLOWING

_____ I will use drop in care only(do not have to check off a time)

_____ I will use before school care(7-7:45am)
**CHILDREN MUST BE DROPPED AT PRESCHOOL BEFORE
7:45 IF IN 1-6 GRADES**

_____ I will pick up between 3:00-4:00pm

_____ I will pick up between 4:00-5:00pm

Price per month can be calculated from fee page. Please make sure you sign up for time you will be consistently picking up. All fees are due the 1st week of each month. Late payments are assessed late fees. Drop in bills are sent home in folders at the begin of each month for preceding month. Additional bills for drop in will be assessed late fees.

PARENT
SIGNATURE _____ DATE _____

PLEASE LIST ANYONE WHO CANNOT PICK UP YOUR CHILD.