



# ECOLE CLASSIQUE



5236 GLENDALE STREET • METAIRIE, LA 70006 • 887-3507 • FAX: 887-8140  
www.ecoleclassique.com

2023-2024  
Elementary Division

Dear Parents,

This notice is being sent to you so that you may prepare for the upcoming school year.

### General Information

#### **Opening Dates of School**

**Preschool – 6<sup>th</sup> Grades – Tuesday, August 15, 2023**

**School Supply Drop off (Please label with student name and grade)**

**Preschool – 6<sup>th</sup> Grades – Friday, August 11, 2023 8am- 1pm**

**Note:** A courtesy charge will be added on to any debit/ credit card charge.

**Catering Service:** Lunch coupon books are available in the office for \$20.00.  
IT IS STRONGLY SUGGESTED THAT STUDENTS USE THESE THIS YEAR.

**Health Records:** In addition to the regular required immunizations, the Louisiana Health Department has informed all schools that all students 11 years and older must provide satisfactory evidence of current immunization against meningococcal disease which must be presented to the office before the start of school.

**Summer Reading:** If your son/daughter has not received information regarding summer reading requirements, please call school.

**Supplies:** This year, all required forms can be found on the Ecole website. Completed forms along with labeled supplies will be brought to school on the day and times listed above. PreK-K drop off on Children's Center patio. 1<sup>st</sup>-6<sup>th</sup> drop off in the foyer of main building. A list of requested supplies may also be found on the Ecole website.

**Please note: Learning Center students in grades 1-6 do not purchase any supplies. These are purchased by the teachers in each division and parents will be billed for these items.**

#### All 1<sup>st</sup>-6<sup>th</sup> grade students:

**The first week of school, a book bill will be issued for all consumables and text book rentals.**

**Uniforms and general appearance:** All students are expected to be in full uniform each day, including correct shoes and outerwear. Hair must be neatly groomed at all times. Extreme cuts, styles, or colors will not be allowed.

**Shoes:**

Boys (K – 6<sup>th</sup>) The only tennis shoe allowed is the **BLACK LEATHER TENNIS SHOE** such as the New Balance tennis shoe. Boys in 5<sup>th</sup> and 6<sup>th</sup> grades (only) may also wear TopSider (Sperry or imitation).

Girls: (K- 6<sup>th</sup>) The options are the same as above: New Balance tennis shoe, the Keds' blue leather tennis shoe, or the saddle shoe (also a Keds' shoe). Girls in 5<sup>th</sup> and 6<sup>th</sup> grades (only) may wear a TopSider.

**Shirts:** Boys (K-6<sup>th</sup> grades) & girls (1<sup>st</sup>-6<sup>th</sup> grades) wear the gray or blue Ecole shirt which is purchased at Ecole. An order form can be found on the "Forms" section of our website. Dry fit collared shirts are available for purchase this year.

**Socks:** White, crew, quarter or ankle socks are to be worn. Girls may wear red, gray, or white knee-length socks, tights, or full-length leggings in winter.

**Jewelry:** Jewelry should be kept to a minimum. Girls may wear a maximum of 2 earrings. No other facial piercing is permitted. Boys may have NO piercing (ear or facial).

**Girls' skirt:** The red plaid skirt (1<sup>st</sup> – 6<sup>th</sup> grades) is available from Schiro's School Time located at 5008 W. Esplanade Avenue in Metairie. This is also the outlet for the Kindergarten girl's white uniform shirt and blue smock, BUT before you purchase smocks, call Ms. Gina Ney (887-9478), who has many smocks on hand at the preschool.

**Boys' pants:** Navy blue dress slacks- pleated or straight style (some examples are Dockers, Duckheads, Haggard etc.) – may be purchased at any retail outlet. No denim jean or jean-type material, skinny or cargo pants are allowed. Pants must fit properly and must be worn at the waist. Pants must be hemmed and free of tears. Boys (K- 6<sup>th</sup>) may wear navy blue short pants as well.

**P.E. Uniforms:** P.E. uniforms are purchased at Ecole and are required for all 5<sup>th</sup>- 11<sup>th</sup> grade students at Ecole. Tennis shoes are required as well.

**Outer Wear:** Ecole sweatshirts and sweatpants (for P. E. only) may be purchased at Ecole. Ecole sweaters **must be preordered** with shirts. An order form can be found on the "forms" section of our website.

**ONLY** Ecole outerwear, purchased through Ecole may be worn.

If you have any questions, please call Ecole at 887-3507. We hope you are enjoying your summer and look forward to the upcoming school year.

For your convenience, we have listed our school contact information below.

Fax for all grades

504-887-8140

Grades 1-12 Telephone Numbers

504-887-3507

504-887-3539

504-887-2004

Grades 2PK-K Telephone Number

504-887-9478

Before & After Care (Grades 2PK-6<sup>th</sup>) Telephone Number

504-887-9478

**PLEASE PROGRAM THESE NUMBERS IN YOUR PHONE**

(If there is ever a need to reach out to the school)

**Homework Site:** [www.gradelink.com](http://www.gradelink.com)

Gradelink will assign log in information for each student and parent. This information will be sent home for your use. The office will always have a copy of your log in information unless you change it.

In addition to checking grades for your child, Ecole will send home notifications and reminders through this site. It is important for us to have you correct e-mail address and cell phone number since notifications are sent via these methods.

**Please visit our website [ecoleclassique.com](http://ecoleclassique.com) and scroll down to the FORMS section. These forms must be completed before the start of school.**

**COMPLETE ALL REQUIRED FORMS**

2 PK- 6<sup>th</sup> bring with school supply drop off on Aug. 11<sup>th</sup>.

7<sup>th</sup>-12<sup>th</sup> bring with a locker lock on your book day (by appointment)

**ALL STUDENTS REQUIRED:**

Emergency Card

Photo Release

Medication Authorization

(PLEASE READ. We are unable to administer ANY medication without your written approval and signature)

**ADDITIONAL REQUIRED FORMS:**

**1<sup>st</sup>-12<sup>th</sup> Grades:**

Cell Phone Policy

**2PK-6<sup>th</sup> Grades:**

Aftercare

**2PK- K:**

Child information form

**DROP OFF AND PICK UP PROCEDURES CAN ALSO BE FOUND UNDER THE FORMS SECTION ON THE ECOLE WEBSITE**